

**West Texas Opportunities, Inc.
Operations Manager Projects & Facilities
Transportation Program**

Employee must be at least 25 years of age and have at least 45 credit hours of college study. Applicant must have a minimum of two years' experience in project management; have excellent organizational, communication and interpersonal skills. Employee must be able to work on own initiative, meet deadlines and balance priorities to achieve results. Employee must have excellent knowledge of Microsoft Office and have at least intermediate writing skill. Must have Class C driver license and a good driving record. Pre-employment substance abuse testing required. A criminal background check will be required.

Obtain an application at the WTO Office, 1415 E. 2nd Street, Odessa TX or print one at <http://www.gowto.org>. Contact Karen Faulkner at 806-870-9077 with questions. Position open until filled. WTO, Inc. is an equal opportunity employer.