



UTILITY CRAFTSWORKER APPRENTICE, WATER RESOURCES

EXAM CODE:	8WR30
EXAM TYPE:	OPEN
SPOT LOCATIONS:	BUTTE, CONTRA COSTA, MERCED, KERN AND LOS ANGELES COUNTIES
SALARY INFORMATION:	Range A \$3676 Range B \$3818 Range C \$3959 Range D \$4242 Range E \$4525 Range F \$5090 Range A – This range shall apply to incumbents who do not meet the criteria for payment at other ranges. Range B through F – Evidence of successful completion of the specific months of the prescribed academic and practical work of the apprenticeship program as defined in the apprenticeship agreement between the Department of Water Resources and the Division of Apprenticeship Standards.
CLASS & SCHEM CODE:	6267 PD65
BULLETIN RELEASE DATE:	APRIL 11, 2018



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EQUAL OPPORTUNITY & DRUG FREE STATEMENTS

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation. It is the objective of the State of California to achieve a drug-free work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

ONE DAY FILE-IN-PERSON

May 5, 2018

You must appear in person on the above date to complete and submit your Examination Application (STD 678) at one of the locations listed below. Applicants **MUST** provide proof of identification to file their application. Applications filed by another person, mailed, faxed, or submitted prior to, or after the File-in-Person date will not be accepted for any reason.

WHO SHOULD APPLY

Candidates who meet the minimum qualifications of the classification, as stated on this examination bulletin, may apply.

HOW TO APPLY

It is the personal responsibility of each examination candidate to submit their application materials within the timeframe and in the manner specified on this examination bulletin. Examination Applications (STD 678) will only be accepted on **May 5, 2018** between the hours of 7:30 a.m. and 3:30 p.m. at **ONE** of the following locations:



Butte County

Department of Water Resources
Oroville Division
460 Glen Drive
Oroville, CA 95966
(530) 534-7011

Los Angeles County

Department of Water Resources
Southern Field Division
34534 116th Street E
Pearblossom, CA 93553
(661) 944-8977

Kern County

Department of Water Resources
San Joaquin Field Division
4201 Sabodan Street
Bakersfield, CA 93313
(661) 858-1099

Contra Costa County

Department of Water Resources
Delta Field Division
5280 Bruns Road
(Bruns Road/Kelso Road)
Byron, CA 94514
(209) 835-2877

DO NOT MAIL OR SUBMIT APPLICATIONS TO THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES OR DEPARTMENT OF WATER RESOURCES' FIELD OFFICES.

Examination Applications must be dated and signed with an original signature. Applications must include "to" and "from" dates (month/day/year), time base, and position titles. Applications received without this information will be rejected. Resumes and other attachments will not be accepted in lieu of a completed application.

IDENTIFICATION REQUIRED

Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

SPECIAL TESTING INFORMATION

If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the Examination Application (STD 678). You will be contacted to make specific arrangements.

EXAMINATION INFORMATION

The entire examination will consist of a **Written Test weighted 100%**.

In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. Competitors who do not appear for the written test will be disqualified.

EXAMINATION DATE(S)

The written test day will be **June 9, 2018**.

ELIGIBLE LIST INFORMATION

An open list will be established for the Department of Water Resources.

The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period. Competitors must then retest to re-establish eligibility.

POSITION DESCRIPTION

A Utility Craftworker Apprentice, Water Resources, under close supervision, as an indentured apprentice, learns the progressively skilled work in the repair, operation, modification, inspection, replacement, and maintenance of major civil structures and related utility equipment associated with the State Water Project or the Sacramento River Flood Control Project. This class is designed for entrance and performance in an apprentice training program leading to journey level status as a Utility Craftworker, Water Resources. Inability to maintain satisfactory progress in the academic and vocational work of the apprenticeship program is sufficient cause for separation from the program.

DRUG ALCOHOL TESTING

Some positions in this classification may require possession of a commercial driver's license in order to perform safety sensitive functions associated with a commercial motor vehicle (as defined by federal regulations). Therefore, prior to appointment to this classification, you may be required to pass a pre-employment drug test.



Once hired, you may also be subject to drug and/or alcohol testing during the course of your employment in this classification. (You will be notified by the hiring supervisor at the time of hire if the position requires drug/alcohol testing).

Drug/alcohol testing procedures will be explained to you in more detail at the time you are being considered for appointment to this classification.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applicants must meet the minimum qualifications for this examination by the written test date, **June 9, 2018**.

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

Either I

One year of experience in the California state service performing the duties of a Service Assistant (Maintenance and Operations).

Or II

Ability to communicate at a level required for successful job performance.

SPECIAL LICENSE REQUIREMENT

Possession of a valid permanent Class C California driver's license. (A Class C license is defined as a standard California driver's license).

NOTE: Applicants must show their license number, class, and expiration date on their application.

SCOPE OF EXAMINATION

In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the written test will be on measuring competitively, relative to job demands, each competitor's:

A. Knowledge of:

1. Basic arithmetic, spelling, and grammar.
2. Common hand tools used in trades and crafts.

B. Ability to:

1. Learn rapidly.
2. Follow directions.
3. Acquire acceptable work habits such as punctuality, skill, neatness and dependability.
4. Work safely.
5. Make satisfactory progress in the prescribed academic and practical work in an approved apprenticeship program for Utility Craftsworker, Water Resources.

SPECIAL PERSONAL CHARACTERISTICS

Willingness to work irregular hours in times of emergency.

VETERANS PREFERENCE

Assembly Bill 372, signed into law by Governor Brown on August 12, 2013, changes the way the Veterans Preference process is administered by the State of California. Veterans Preference will be awarded as follows, starting on January 1, 2014: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veteran's Preference. 2) An entrance exam is defined, under law, as any open competitive examination 3) Veterans Preference is not granted once a person achieves permanent civil service status.



The California Department of Human Resources (CalHR) has information on how to apply for Veterans Preference on their website at www.jobs.ca.gov and on the Application for Veterans Preference form (CalHR 1093). Additional information is also available at the Department of Veterans Affairs website at www.cdva.ca.gov.

CAREER CREDITS

Career Credits are not granted in open examinations.

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

For an examination with a written feature, it is the candidate's responsibility to contact the Department of Water Resources seven days prior to the test date if he/she has not received his/her notice. For an examination without a written feature it is the candidate's responsibility to contact the Department of Water Resources at (916) 653-4838, TDD (916) 653-1804, three weeks after the final filing/cut-off date if he/she has not received his/her notice.

Applications are available at Department of Water Resources' (DWR) offices, the DWR website:

www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, and California Human Resources (CalHR) at <https://jobs.ca.gov/pdf/std678.pdf>.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

Examination Locations: When a written or performance test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

If a candidate's notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

Promotional Examinations Only: Competition is limited to employees who have a permanent civil service appointment. Under certain circumstances other employees may be allowed to compete under provisions of Rules 234, 235, 235.2. State Personnel Board Rules 233, 234, 235, 235.2 and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at departmental personnel offices or at the Information Counter of State Personnel Board offices.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. **California Relay Telephone Service** for the Deaf or hearing impaired: From TDD phones: 1-800-735-2929; From Voice phones: 1-800-735-2922.

CONTACT INFORMATION

For information regarding this examination, please contact Laura Franco at (916) 653-5803.